

Pastoral Council Meeting
May 27, 2009

Present:

Father Barr	Gail Rivera	Kathy Elder
Molly Brady	Kathleen Orndorff (Finance)	
Colleen McGraw	Loretta Haring (Fellowship)	
Ruth Milano (Liturgy)	Steve Sabo	Dave Surber
Tom Cosgrove	Tessie Ballard	Dan Palumbo (Rel. Ed.)
Liz Coyle (Adult Enrich)	Donna Wardrup (Rec. Secretary)	

Newly elected members present: Betty Ryon and Ron Van Nest

Absent:

Bill Stehle (Building)	Ed Longo	Kaitlin Miller (Youth)
Bill Price	Ann Marie Scrivener	

Meeting called to order by Tom Cosgrove at 7:05pm.

Opening prayer led by Ruth Milano.

Introduction of newly elected Council members: Newly elected Pastoral Council members were introduced to the Council.

Review and approval of minutes: Minutes from the April 23, 2009 meeting were reviewed. There being no objection, a motion to approve the minutes was made by Tessie Ballard. It was seconded by Molly Brady. Motion was approved.

Pastor's Report:

Father Barr is working with Vernon Pizzi and Roy Kilby to re-introduce the Capital Campaign effort in the fall. To date we have \$3.5 million in pledges with total cash received \$1.57 million. Vernon and Roy will work with the Finance Committee on a date to speak to the parish.

The Knights of Columbus will be distributing baby bottles the weekend of June 13th-14th. Father Barr was asked if the Knights could have a table in the narthex to recruit new members. Father Barr asked that they contact the office to see about availability.

The driveway in front of the church will be moved and not accessible the weekends of June 5th-6th and June 12th-13th. There will be access, however, to two of the front doors of the church on weekends.

Parish offices have been moved to the lower level. The phone system has stayed the same. The goal is to have the office wing opened mid-September.

Religious Education will not need to look for an off-site location. The Youth and Music ministries may need to wait to occupy their space as religious education class may need to use it.

Old Business:

Handicap Friendly Initiates Update/Church Tour:

Steve Sabo introduced Jim Martin, an architect he has been working with, for suggestions on how to make the church seating more disability friendly. A diagram was given to the council members to show where additional seating could be placed for wheelchairs. Jim suggested that theater style seating be placed on the back wall of the church (where we currently have single chairs). It is difficult for a wheelchair to move through that area when people are sitting in the chairs. Theater style seating would allow people to stand up and the seat would retract. The seating would be bolted to the floor. A suggestion was also made to have closed captioning for the TV screens in the narthex. Jim will research costs for this. The plan has been turned over to the Liturgy Committee for further consideration/evaluation.

Building Expansion/Traffic Update:

The outside lower level stairs will be replaced.

Bollard lights that were in the front of the church will be taken out.

Cluster Plan Update:

Colleen McGraw reported that there will be a joint cluster staff meeting on June 2nd. The meeting will consist of bringing the staffs up to date on where the planning process is and getting feedback from them.

A meeting for the joint Pastoral Councils has been scheduled for July 13th from 7pm-9pm at Our Lady of Perpetual Help.

Parish Website Goal Document:

A revised Pastoral Council goals document was handed out for review. The updated version will be placed on the website.

Fall Retreat Dates:

At the April Pastoral Council meeting the consensus was to have a joint Council and Staff meeting to discuss the clustering process.

There should, however, be other topics for the Council to discuss. Some thoughts were 1) a review of Pastoral Council goals document for updating and 2) how to better communicate with the parishioners. Tom Cosgrove asked that the Council members think about ideas for the retreat. A date will need to be scheduled based upon Fr. Barr's schedule/availability and promulgated soon. A joint Council/Staff retreat was held previously and it was held on a Saturday at the church. The staff came for the morning session only.

Ministry Reports:

Liturgy Committee Report – Molly Brady stated that the youth are talking others youth members about appropriate dress for Mass.

Religious Education Report – More volunteers are needed from Holy Family to help with Vacation Bible Camp. It will be held July 12th-16th at Davidsonville United Methodist Church.

New Business:

St. Vincent de Paul Society Update: Eileen Cannon and Ron Van Nest, members of Holy Family's St. Vincent de Paul Society, gave an overview of the ministry. There are six members of the Society and they are volunteers. Clients are seen on Wednesdays from 10am-Noon. An appointment is needed. They are averaging four to eight appointments a week. All clients are interviewed by the Society. Most clients come to us through Community Action or by word of mouth.

In 2008 the Society distributed \$52,000 (approximately \$1,000 a week) to those in need. The money comes through donations to the poor box and individual donations. \$1,600 came from Pastoral Council donations. The budget each week varies depending on the poor box collection. The money is not given directly to the client. No cash is given. The check is written to the company/landlord, etc. Other resources are also given to the client. They are referred to Community Action, Social Services, Department of Aging/Disabilities, and Legal Aid. The clothes that are placed in the bin in the parking lot go to Baltimore for distribution. The Society also helps them to learn to budget their money.

An email network has been set up with Our Lady of Perpetual Help, Our Lady of Sorrows and other neighboring Protestant churches in South County, to form the South County Energy Assistance Program. They meet once a month. Information about clients seen is shared by the group.

Holy Family also supports the food pantry at Our Lady of Perpetual Help. Clients in need of food are sent there to get canned or boxed foods. Grocery certificates are sometimes given to those who need perishable foods.

Eileen and Ron thanked the Council for their time and previous generosity to the Society.

Annual Budget Review: Kathleen Orndorff, member of the Finance Committee, presented the FY 2009-2010 budget to the council members. Kathleen gave a brief report on how the budget process works. Each ministry is asked to prepare their budget for each item needed.

Budget is not balanced. This was reviewed with the Council.

The Finance Committee will need to speak to the parish about stewardship. Fundraisers are another possible avenue to explore. A suggestion was made to see if there was a way to track those who don't consistently give and perhaps do a letter campaign. Council will revisit fundraising ideas that were raised at the September Council meeting. The new social hall rental fee will also need to be discussed.

Budget process is for the council to review and approve and then present it to Father Barr for final approval.

A motion was made by Dan Palumbo to accept the FY 2009-2010 budget as is. Steve Sabo seconded the motion. All in favor. Motion approved.

Attachment: There were two items from the Archdiocesan Bulletin that Tom Cosgrove brought to the attention of the Council members. One was on the Blue Ribbon Schools study and the other was nominating (for recognition) any youth who are in a leadership role for support of poor and disadvantaged..

Donation: Dan Palumbo recommended the \$1,000 donation be given to the Youth Ministry at Holy Family for their trip to Appalachia to help the poor. The money would go toward helping some of the youth members who may not be able to afford to pay for their trip and also for the renting of the van. Motion was made to approve the recommendation. Seconded by Tessie Ballard. Motion approved.

Closing prayer: Father Barr

Meeting adjourned: 9:35pm

Next meeting: June 24, 2009 – Rectory

Prayer next meeting: Betty Ryon

Donation next meeting: Pat Mutschler

Respectfully submitted by: Donna Wardrup
June 8, 2009

Edits: KE; TC, TB